



**Systems Council Fall 2015 AdCom Meeting
Telecon
13 November 2015**

Introductions, Review Agenda - Rassa

Bob Rassa called the meeting to order at 12:00 pm EST. Roll call was taken.

Attendees: Paolo Carbone, Rich Hochberg, Marco Parvis, Mark Montrose, Haibo He, Steve Dyer, Steve Holt, Georgios Fainekos, Bob Rassa, Klaus Breuer, Walt Downing, Roger Oliva, Bill Semancik, Mengchu Zhou

Non-voting: John Schmalzel, Stephanie White, Judy Scharmann

Review and approve Minutes - Rassa

MOTION: Rich Hochberg moved to accept the minutes of the April 2015 meeting as written. 2nd by Roger Oliva.
Motion passed. MO-0126

Review Action Items - Scharmann

All open action items were reviewed, status given, and closed as needed.
It was suggested to record Bob Rassa's Systems Engineering tutorial the next time he gives it and put it on YouTube.

ACTION ITEM: Paolo Carbone - Send summer school proposal to Bob Rassa, Steve Dyer, and John Schmalzel for a decision on how to proceed. AI-0290

Finance Report - Rassa/Hiskens

The Council is doing well financially, primarily because the conference is making a surplus. Also, we've cut Journal costs by eliminating print. At some point, we want to reduce the member society dues to \$2,500. It might be a good idea to approach the Computer Society to re-join the Council.

ACTION ITEM: Stephanie White - Contact Angela Burgess to get a reading of whether the Computer Society will join the Council again. AI-0291

Review of recent TAB actions - Rassa/Lyons/Piuri

Conference Technical co-sponsorship new rules go into effect in 2016. \$1,000 fee, plus \$15 per paper that goes to IEL. Payment methodology is optional; either the conference can pay, or the IEEE sponsoring Society can pay. IEEE has developed a comparison spreadsheet to help calculate the income vs expense. FYI a Society gets \$0.20 per paper download via Xplore.

Chapters Update - White/Hochberg

We have two Systems Council Chapters: LA and Italy.
We have three joint Chapters: South Africa, Shanghai, and Toronto.
LA and Toronto have submitted activity reports.

ACTION ITEM: Stephanie White - Send contact information to Rich Hochberg for Coastal South Carolina. AI-0292

ACTION ITEM: Rich Hochberg - Get conference lists to see location of attendees and then fill gaps with chapter formations. AI-0293

Distinguished Lecturer Program - White

We have six DLs. All are active.
DL requests can come from any IEEE organization. DL requests have been going through the speakers, not through Stephanie.
At the Rome AdHoc meeting, Bob Lyons reported that he spoke at the University of Virginia on Systems Engineering.

Publications - Dyer

We are now using Manuscript Central for all submissions.
Our current processing time went up, and Vin is not happy about this. We have more papers, so we need more AEs and reviewers. The process needs to be adjusted. The numbers are still good.

The Impact Factor is increasing: 1.98. This is outstanding.
We are going to realize about \$5K in overlength page charges.

Vincenzo Piuri's first term as EiC of the Journal is ending at the end of 2015. Steve Dyer recommends that Vincenzo be appointed to serve another term. Bob Rassa agreed to make the re-appointment. There were no objections.

Technical Operations - Oliva

Roger reviewed the TCs. Roger requested that all ideas for new TCs be sent to him.

There is a new IEEE initiative on Environmental Engineering. Bob Rassa appointed Roger Oliva as the Systems Council Rep to this activity.

Conference/Workshops - Mandayam/Rassa

The Systems Conference in Vancouver in 2015 had a \$48,751.23 surplus, highest to date. In 2016, the Systems Conference will be in Orlando. (April 18-21, 2016). The AESS is going to hold its AdCom in conjunction with this conference.

2017 - Montreal - this is in process. Dates: April 24-27, 2017 at the Marriott Chateau Champlain.

2018 - Vancouver or San Diego

The first ISSE will make \$11,499.46 in surplus. In 2016, ISSE will be in Edinburgh. (October 4-5, 2016) The venue will be the George Hotel.

For future ISSE, it was suggested to look at Paris or Vienna, or a city in Spain.

There was a lot of discussion about POCO and the types of training that are needed.

Bob wrote a Conference Organizers Manual for AESS. Please find that on the AESS website for reference. OES also has one. Please find it on the OES website.

The Systems Council is a member of the Transportation Electrification Community (TEC). The initial plan was that the TEC would do a track at the Systems Conference. Bob Rassa will follow up for the 2016 conference.

Fellows - Rassa/Jamshidi

Bob reported that we had 4 nominations, 2 were elevated. This year we have 3 nominations.

Member Society Rep Reports

The Systems Council would like to help the member societies. We are having a President's Dinner at the November TAB meeting to let the Presidents know more about the Council and how we can work together.

We would like to include a highlight of our member societies in our Newsletter.

ACTION ITEM: [Judy Scharmann - Organize "highlight" ads for our member societies, and reciprocal advertising at conferences. AI-0295](#)

Steve Holt, OES - Steve reported on activities of OES. Steve has been looking at other societies for best practices. Marco Parvis, I&M - Marco would like to get information out to members of I&M regarding Systems Engineering.

ACTION ITEM: [Judy Scharmann - Send Marco Parvis the CFP for the conferences. Edinburgh will be next. AI-0297](#)

There were no other member reports

Nominations and appointments - Lyons

Treasurer - Frank Reyes passed away in April. Stephanie White has been serving as interim Treasurer. The N&A Committee has recommended Jeff Rubin for Treasurer 2016-2017. Since the AdCom is not familiar with Jeff, we will do an eVote after everyone has had a chance to review his resume.

VP Finance - The N&A Committee has recommended Steve Holt for VP Finance. Currently, a rep and officer cannot be the same person. So, per our Bylaws, Steve Holt could not be OES rep. He very much wants to continue in that role. There was a lot of discussion regarding this.

MOTION: [Rich Hochberg moved to suspend the Bylaws to allow Steve Holt to serve as VP Finance and as OES member rep. Mark Montrose 2nd. Motion passed. MO-0127](#)

MOTION: [Rich Hochberg moved to suspend the Bylaws requiring a secret ballot for officer voting, because we only have one candidate. Paolo Carbone 2nd. Motion passed. MO-0128](#)

There were no nominations from the floor for VP Finance.

MOTION: Mark Montrose moved to close nominations for VP Finance. Paolo Carbone 2nd. Motion passed. MO-0129

Steve Holt is elected as VP Finance, 2016-2017 and he can continue to serve as OES member rep.

VP Publications - Steve Dyer has been serving as interim VP Publications. He is recommended to continue for the term 2016-2017. This did not come from the N&A Committee. It is a nomination from the floor.

Paolo Carbone nominated Steve Dyer as VP Publications, 2016-2017. Bill Semancik 2nd. Motion passed. MO-0130

MOTION: Bill Semancik moved to close nominations for VP Publications. Paolo Carbone 2nd. Motion passed with one abstention. MO-0131

Steve Dyer is elected as VP Publications, 2016-2017.

Old Business, New Business, Wrap Up - All

DLs can be shared, so if you want to solicit one of the Systems Council DLs, contact Stephanie White.

ACTION ITEM: Bob Rassa - Share the systems engineering tutorial with the AdCom. AI-0297

ACTION ITEM: Bob Lyons/Bob Rassa/Paolo Carbone/Steve Holt/Steve Dyer - Put a message out to our member societies with an understanding of systems engineering. Ask them how they do systems engineering. The wording needs to be thoughtful and careful. AI-0298

Bob discussed the President's Dinner to be held Thursday, November 19, 6:00 pm, at TAB. He is going to ask what we can do for our member societies. We need to work with our member societies, and assist them in any way we can.

The MOUs all expire at the end of the year. Bob has them ready for 2016-2017. He will send them out and retrieve them at the TAB meeting.

Next meeting: Orlando, April 21, 2016.

Meeting adjourned at 1:45 EST.