



IEEE Systems Council
 Administrative Committee Meeting Agenda
 Thursday, 18 April 2024, 1:00 - 5:00 PM
 Montreal, QC, Canada

1	7:00 - 8:00 AM	Breakfast	Beethoven Room
2	12:00 - 1:00 PM	Lunch	Ravel Room
3	1:00 - 1:05 PM	Call to Order <ul style="list-style-type: none"> ● Roll Call ● Quorum Count 	Downing/Wilson
4	1:05 - 1:20 PM	President's Welcome <ul style="list-style-type: none"> ● Approval of Minutes ● Approval of Agenda ● AdCom Introduction 	Downing
5	1:20 - 1:35 PM	Member Services	White
6	1:35 - 1:50 PM	SeBok	Pyster
7	1:50 - 2:05 PM	Conferences	Carbone
8	2:05 - 2:20 PM	New Initiatives Discussion	White
9	2:20 - 2:35 PM	Distinguished Lecturer Program	Samarati
10	2:35 - 2:50 PM	Cooperation Committee Reports	Joshi/Safae
11	2:50 - 3:05 PM	INCOSE Collaboration	Lee
12	3:05 - 3:20 PM	Group Photo & Afternoon Break	Beethoven Room
13	3:20 - 3:35 PM	Governing Documents	Wilson
14	3:35 - 3:50 PM	Young Professionals Committee	Sudusinghe



15	3:50 - 4:05 PM	Industry & Industry Professionals Committee	Karnouskos
16	4:05 – 4:20 PM	Diversity, Equity, and Inclusion	Pasik-Duncan
17	4:20 – 4:35 PM	Travel Grants Discussion	Downing
18	4:35 - 5:00 PM	Parking Lot <ul style="list-style-type: none">● Review Unfinished Business● HKN Sponsorship Renewal● ISSE/RASSE Promotion	Downing
19	5:00 PM	Recess until Friday at 8:00 AM	Downing
20	6:30 PM	Dinner <u>Restaurant Le Carré</u> 1191 R. du Square-Phillips Montréal, QC H3B 3C9, Canada	



IEEE Systems Council
 Administrative Committee Meeting Agenda
 Friday, 19 April 2024, 8:00 AM - 12:00 PM
 Montreal, QC, Canada

21	7:00 - 8:00 AM	Breakfast	Beethoven Room
22	8:00 - 8:05 AM	Call to Order <ul style="list-style-type: none"> ● Roll Call ● Quorum Count 	Downing/Wilson
23	8:05 - 8:20 AM	SYSCON	Rassa
24	8:20 – 8:50 AM	Finance <ul style="list-style-type: none"> ● 2023-2025 Budgets 	Mandayam/Rassa
25	8:50 - 9:05 AM	Technical Operations	Oboler
26	9:05 - 9:20 AM	Awards	Downing
27	9:20 - 9:35 AM	Life and Senior Members	Downing
28	9:35 - 9:50 AM	President-Elect	Chen
29	9:50 - 10:05 AM	Women in Systems Engineering (WiSE)	White
30	10:05 - 10:20 AM	Coffee Break	Beethoven Room
31	10:20 – 10:50 AM	Open Discussion - New Topics/Initiatives	
32	10:50 - 11:20 AM	Parking Lot	
33	11:20 - 11:40 AM	Administrative Updates <ul style="list-style-type: none"> ● Review Outstanding Action Items 	Paul
34	11:40 AM – 12:00 PM	Closing Remarks	Downing



35	12:00 PM	Adjourn	Downing
36	12:00 - 1:00 PM	Lunch	Beethoven Room